PRIVACY STATEMENT

Data Controller

Ministry of Defence P.O. Box 31, 00131 Helsinki <u>kirjaamo.plm@gov.fi</u> +35829516001

Data Protection Officer

Joona Lapinlampi P.O. Box 31, 00131 Helsinki tietosuojavastaava.plm@gov.fi

General information on the processing of personal data

Purposes of processing personal data and legal basis for processing

The purpose of the processing of personal data is to deal with licence issues referred to in the Act on Licence Requirements in Real Estate Acquisitions (470/2019). The legal basis of the processing is Article 6, paragraph 1, point c of the EU General Data Protection Regulation (EU/679/2016) (processing is necessary to comply with the data controller's statutory duties).

Personal data groups to be processed

The Ministry of Defence handles the identification and contact details of the transferor and the transferee, as well as the property subject to the transfer and its use, which are necessary for resolving the licence issue. If necessary, the corresponding information on the real estate agent and any other property holder or user may also be processed.

Regarding to personal data subject to special protection, only data relating to nationality or personal relationship may be processed.

Regular sources of data

The personal data to be processed are mainly obtained from the licence applicant and the National Land Survey of Finland.

Recipients or recipient categories of personal data

Recipient here refers to any natural or legal person, authority, agency or other body to whom personal data are disclosed.

When necessary, information may be disclosed to other authorities to the extent that is necessary to resolve the matter. The other authorities process the data only for the purpose mentioned here.

Information on the transfer of personal data to third countries and details of such transfers

Data shall not be transferred to third countries or international organisations.

Storage period

The data shall be stored for as long as necessary, however for a maximum period of five years from the date on which the decision to grant or decline a licence becomes final. The data will then be transferred to the archives in accordance with the Archives Act (831/1994).

File protection principles

Personal data are processed in the Ministry of Defence only by officials involved in the processing of the licence application. All employees in the Ministry of Defence have undergone at least a basic security clearance and they are bound by the secrecy obligation. Electronic databases and servers are technically protected and no unauthorised persons have access to the data. The systems have appropriate firewall, encryption, and anti-virus software to protect communications. Physical documents are stored in locked premises.

Automatic decision-making and profiling

No automatic decision-making or profiling is made.

Other rights pertaining to the processing of personal data

Right to have information on the processing of personal data

Data subjects have the right to obtain information on the collection and processing of their personal data. In addition to this privacy statement, information can be obtained by contacting the Data Protection Officer of the Ministry of Defence.

Right to obtain access to data

Data subjects may request access to the data stored about them by sending a request to the Ministry of Defence.

Right to correct and verify information

If the data subject identifies omissions or errors in his or her data, they have the right to request that the data be rectified. The request is addressed to the Ministry of Defence.

Right to have the data erased and forgotten

The right of the data subject to have the data controller erase personal data does not apply because the processing of personal data is based on the fulfilment of the data controller's statutory duties.

Right to restrict processing

Restriction of processing means that, in addition to storage, personal data subject to restriction may only be processed:

- with the consent of the data subject
- for the establishment, exercise or defence of legal claims
- to protect the rights of another natural or legal person
- If it is important for reasons of general interest of the Union or of a Member State

The right to restrict the processing of data exists, for example, if the data subject disputes the accuracy of his or her personal data. In such cases, processing may be restricted for as long as the data controller has verified the accuracy of the data.

Other situations where it is possible to restrict the processing of data can be found on the Data Protection Ombudsman's website: <u>https://tietosuoja.fi/oikeus-rajokatu</u>

Right to transfer data from one system to another

The right to transfer data from one system to another does not apply as the processing of personal data is based on the data controller's statutory duties.

Exercise of rights

If you wish to exercise your rights related to the processing of personal data, please contact the Ministry of Defence Registry. The contact details of the Registry can be found at the beginning of this privacy statement. If the Ministry of Defence refuses your request and you do not think there are grounds for the refusal, you can contact the Data Protection Ombudsman.

The exercise of rights is, in principle, free of charge

As a rule, the exercise of rights is free of charge. However, if the data subject's requests are clearly unfounded or unreasonable, the data controller may charge a reasonable fee for executing the request or refuse the request. Requests may be considered clearly unfounded or unreasonable, in particular if they are presented repeatedly. The data controller is obliged to prove if a request is clearly unfounded or unreasonable.

Lodging a complaint to the supervisory authority

Data subjects have the right to lodge a complaint to the supervisory authority if they view that the processing of personal data is in breach of the Data Protection Regulation, the Data Protection Act or other legislation on the processing of personal data.

Office of the Data Protection:

Ombudsman Visiting address: Ratapihanties 9, 00520 Helsinki Postal address: P.O. Box 800, 00521 Helsinki Email: <u>tietosuoja@om.fi</u> Switchboard: +358 2956 66700 Telephone advice: Tel. +358 20 56 66777, 09.00–16.00 Monday to Friday Telephone advice closed: 25.6 at 9.00 –12.00

The link below provides instructions for lodging a complaint: https://tietosuoja.fi/pyynto-registered - rights-related - land provision